

**Minutes-Board of Town Trustees
State of Illinois
County of Cook
Town of Elk Grove-Regular Board of Trustees Meeting**

The Board of Town Trustees met at the Office of the Town Clerk at 2400 S. Arlington Heights Road, Arlington Heights, IL 60005 on Monday, July 25, 2011 at 7:30 p.m.

Supervisor Vanderweel, acting as Chairman and Linda Hopfer, acting as Clerk Pro Tem, the following official business was transacted:

Call to Order: Supervisor Vanderweel called the meeting to order at 7:30 p.m.

Trustee Busse- Present
Trustee Koshaba-Present
Trustee O'Brien-Present
Trustee Satern-Present
Supervisor Vanderweel-Present

In Attendance: Mitch Bruski, Renee Dorn, Julie Villarreal, Ellen Chromik, Mary Anne Smith, Laurie Wagner, Chuck Serchuk, Annette Capuani

Approval of Minutes: A motion to approve the minutes of the June 27, 2011 Regular Board of Trustees Meeting was made by Trustee Busse, seconded by Trustee Satern. **Carried.**

Auditing of Bills and Authorization of Payments: A motion to approve payment of the bills as presented was made by Trustee Satern, seconded by Trustee O'Brien. **Carried.**

Supervisor's Report: By now you have received copies via e-mail of our audit report. According to the auditors we are doing as we should as far as their management report is concerned. We flooded in here over the weekend as most of you know. We are in the process of talking to our insurance company and exploring what we need to be doing as it relates to the cleanup. Linda will have more in her report about that. We also need to explore just where the water is coming in from. If it is the roof situation we are going to have to probably bite the bullet and get it fixed on a more permanent basis. This may involve changing our budget around. If that is the case we will have to meet to determine just how and also hold another public hearing and passage all over again.

If we have to take up the carpeting and replace it this is another item to also be discussed. We will of course talk to our insurance people about all of this.

We have also entered our redesigned web site to TOI's Message contest. Linda has redone it and it is fabulous. I invite the board to take a look when you can.

MEETING ATTENDANCE

June 28 CCC Ex. Board meeting

July 5 CCC Monthly meeting

July 11 Youth Services monthly meeting

July 14 Planning meeting at the Park Dist Offices

July 18 Julie and I met with reps. from Parkway Bank regarding a new service for GA

July 19 Appeals Hearing in Evanston

July 21 CCC planning meeting

 Trip meeting here at the township

July 22 Julie and I attended a TSI Supervisor Division meeting in Rockford

July 23 Committee of the Whole

Trustee's Report: Trustee Busse- attended Committee of the Whole meeting 7/23/2011
 Trustee Koshaba-attended Committee of the Whole meeting 7/23/2011
 Trustee O'Brien-no report
 Trustee Satern-attended Committee of the Whole meeting 7/23/2011

Day Care Center: Annette Capuani reports that she is still waiting for one more camera to be installed in the gym.

Youth Services: Renee Dorn reported that the staff is gearing up for the start of school. Bullying Prevention is going strong. Youth Services has also had a community service worker doing some maintenance work on the Teams Course. Youth Services has partnered with PIPA for a two (2) week summer fun camp. They will have animal therapy, and the *Lego Lady*.

Kenneth Young Center: Mitch Bruski stated there has been a \$200,000.00 cut in funds from the state. There are 100 people on the waiting list for mental health services.

Assessor's Report: Laurie Wagner reported that the Assessor's Office served 829 taxpayers for the month of July. These include: 10 senior homestead, 3 senior freeze, 10 homeowner exemptions, 31 long time homeowner exemptions, 30 certificates of errors, 1 Veteran disability, 2 disabled persons, 1 character change 57 A/V appeal, 1 property location, 7 name changes, 192 phone assistance , 212 walk in assistance, 2 variances, 113 permits, and 157 sales. Laurie also reported that they have a new part time employee and one full time employee.

Road and Bridge: Chuck Serchuk reports that one Highway Dept. vehicles is out of service. They have a 1976 truck that has been in for repair and some of the parts are no longer being made. Therefore the parts have to be made by hand. Some of the residents have been complaining about branch pick up, however, the Highway Department employees cannot work when the temperature is dangerously high. Chuck is also gathering names and addresses for FEMA data, once all the data is compiled, then we should know if a state of emergency will be declared.

Clerk's Report: No Report

Office Manager's Report: Mary Anne Smith reports the following information: Total amount of money taken in for Cook County 2106 - \$91,030.00. Total numbers of calls inbound 2,609 out bound 1,210 for a total of 3,819. Reservations for the TOI conference in Springfield-Check in date will be Sunday, November 6th and check out on Wednesday Nov 8th. Abraham Lincoln Hotel will provide the accommodations. C.A. Riley Electric replaced all exit signs to conform with the AH Fire inspection. The Knox Box has been delivered and will be installed soon. Mesirov was notified about the flooding and a claim was initiated. JC Restoration was notified and will be coming in to look over the damage. Sewer Fees collected: 18,395.77. The website was entered in the "Mighty Message Contest" through TOI. Also, verification of Trustees email addresses was needed. Trustee Busse was the only one that had a new address.

Also discussed was the purchase of two senior buses. It was decided that the Township would go back out to the bidding process and this time the following should be included in the specifications: only one bus will be purchased at this time. It should be the 18 passenger vehicle and it should state that the vehicle will be financed for 60 months and no prepayment penalty.

General Assistance: Julie Villarreal states the following activities for the month of July: GA-3 new clients, 21 previous clients, 5 in process, 7 denials, 1 sanction, 5 terminations. GA-Medical, 3 referrals, 19 disbursements, and 2 workfare. EA-11 grants, 4 in process, 10 denials. 68 Food pantries and 24 additional activities. Julie also states the checkbook for Salvation Army is having a complete overhaul of how the disburse money. They are in the process of issuing plastic "credit cards". This will eliminate the need for the Salvation Army checkbook. Discussion about GA using Parkway Bank cards in place of disbursing orders and the advantages for the clients but more paper work for the GA staff.

Resolution's or Ordinances: None

Misc. Business: None

A motion to adjourn the meeting was made by Trustee Busse. Seconded by Trustee Koshaba.
Carried.

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Linda Hopfer
Clerk Pro Tem