

## MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS)  
COUNTY OF COOK)  
TOWN OF ELK GROVE) **REGULAR BOARD OF TRUSTEES MEETING**

The Board of Towns Trustees met at the Office of the Town Clerk at 2400 S. Arlington Heights Rd, Arlington Heights, IL on Monday November 28th, 2011 at 7:30pm.

Supervisor Vanderweel, acting as Chairman, Michael Sweeney acting as Clerk, the following official business was transacted.

Call to Order: Supervisor Vanderweel call the meeting to order at 7:30pm

### Roll Call:

Trustee Busse – Present  
Trustee Koshaba – Present  
Trustee O'Brien – Present  
Trustee Satern – Present  
Supervisor Vanderweel – Present

In Attendance: Linda Hopfer, Chuck Serchuk, Annette Capuani, Rene Dorn & Mitch Bruski.

APPROVAL OF MINUTES: A motion to approve the minutes of the October 24th Regular Board of Trustees Meeting was made by Trustee Satern, seconded by Trustee Koshaba. Carried

AUDITING OF THE BILLS AND AUTHORIZATION OF PAYMENTS: A motion to approve payment of the bills as presented was made by Trustee Koshaba, seconded by Trustee Satern. Carried.

Supervisor's Report: Supervisor Vanderweel reported that she attended the following meetings:

Oct 25      CCC Ex. Director's Board Meeting  
Oct 27      TRIP Meeting in Palatine

- Oct 28 Supervisor Vanderweel worked the Halloween Fest at EGV Park Dist.
- Nov 1 CCC Regular Board Meeting  
GA Staff Meeting
- Nov 2 Wake for Sen. Wendell Jones
- Nov 4 The Township received books from Harper College for our little library
- Nov 6 – 9 TOI Educational Conference in Springfield
- Nov 14 Monthly meeting with Youth Service.  
  
Secretary of the Treasury for Illinois had their CASH DASH at the township.
- Nov 17 TRIP meeting in Palatine

Supervisor Vanderweel reported that she attended two TRIP sessions in Palatine. Palatine has overspent their allotment for the year and had to shut down the program until the first of the year. The TRIP Program did get clearance for our next calendar year's allotment from the State. The program is handled by Pace and the townships work down from the grant. Elk Grove Township is in good shape for spending our allotment.

The board will be voting to pass the bus lease agreement later on the agenda. This bus will be arriving the first week in December. The bus it will be replacing has to be taken out of service next week because the side panels are ready to fall off. The new bus is an 18 plus 2 passenger and will join our other newest one as 12 plus 2 passenger bus. Supervisor Vanderweel reported that in the next budget she will be asking for the last one in our fleet, a 24 plus 2 passengers. The last that needs to be replaced is not in good shape either but should hold up for awhile.

Trustees Reports:

Trustee Busse reported that he attended the TOI Annual Educational Convention in Springfield, the Mt. prospect elected officials after hour event on October 28<sup>th</sup> and the Bid for Hope fundraiser benefitting PADS.

Trustee Koshaba reported that she attended the TOI Annual Educational Convention in Springfield, the Mt. prospect elected officials after hours event on October 28<sup>th</sup>, the November 10<sup>th</sup> TOCC Trustee Division Meeting and the Day Care Center meeting.

Trustee O'Brien reported that he attended the TOI Annual Educational Convention in Springfield.

Trustee Satern reported that she attended the TOI Annual Educational Convention in Springfield, the Mt. prospect elected officials after hour event on October 28<sup>th</sup>.

**Day Care Center:** Annette Capuani reported that the Highway Department took care of the lighting issues outside, Rotary Club members came to read to 3 & 4 year olds, community members donated twenty coats to the Day Care Center and parent teach conferences are being conducted this week & next week.

**Youth Services:** Rene Dorn reported that the girl's empowerment program at Holmes Jr. High for 6, 7 and 8<sup>th</sup> grade girls has been extended. Youth services has been receiving calls for social skills groups; 7-11 & 12-15 year old groups will continue next month. Youth Services is getting calls for ADD Screening.

**Bike Safety:** no report

**Kenneth Young Center:** Mitch Bruski reported that the Permanent Supportive Housing project is official. KYC received \$110,000.00 from the state for Fiscal Year 2010.

**Assessor's Report:** Connie Carosielli reported that The Assessor's office served 1727 taxpayers for the month of November. These include: 39 senior homestead exemptions, 3 senior freezes, 17 home owner exemptions, 59 certificates of error, 0 Veteran disability, 0 returning veteran, 5 disable persons, 0 character change, 0

A/V, 3 property locations, 8 name changes, 338 board of review, 309 phone assistance calls, 511 walk in assistances, 0 variance 329 permits and 106 sales.

**Road & Bridge:** Chuck Serchuk reported that the Highway Department has been busy with the Thanksgiving food drive.

**Clerk's Report:** Mike Sweeney had no report.

**Office Manager:** Linda Hopfer reported that she has been busy with insurance renewals. Property & Casualty went up 4% and workers compensation went down 25%. Linda filed tax exempt paperwork for all properties. Cook County Vehicle stickers are doubling next year. The Township collected \$8600 in sewer fees.

**General Assistance:** Sandy Nowak reported by written report that this month GA has 2 new clients. GA has 13 previous clients, 4 clients in process, denied 5, and has 3 sanction and 5 terminations. There have been 19 applications from Elk Grove Township for the use of the Dental Van and there have been 9 Nurse Home Visits.

**Resolutions & Ordinances:**

A motion to approve Resolutions 2011-6 & 2011-7, The Town Fund Levy and Certificate of Tax Levy, was made by Trustee Koshaba, seconded by Trustee Busse. **Carried.**

A motion to approve Resolutions 2011-8 & 2011-9, The Road & Bridge Levy and Certificate of Tax Levy, was made by Trustee O'Brien, seconded by Trustee Koshaba. **Carried.**

**Miscellaneous Business:**

Trustee Koshaba moved to approve the Master Government Lease Purchase Agreement and Supplemental Documents between Wells Fargo Equipment Finance, Inc and Elk Grove Township, and to authorize the Township Supervisor and Township Clerk to sign all documents required or reasonably necessary to provide for the financing of the bus purchased from Illinois Bus Sales. The motion was seconded by Trustee Satern and approved by a vote of 5-0. Roll Call:

Trustee Busse – Aye  
Trustee Koshaba – Aye  
Trustee O’Brien – Aye  
Trustee Satern – Aye  
Supervisor Vanderweel – Aye

A motion to Declare the Senior Bus Surplus was made by Trustee Satern, seconded by Trustee O’Brien. **Carried**

A Motion to recess into executive session to discuss GA staff salaries was made by Trustee O’Brien, seconded by Trustee Koshaba. **Carried.**

Recessed at 8:20pm

Returned from recess at 8:47pm

Supervisor Vanderweel call the Regular Board Meeting back to order.

Supervisor Vanderweel stated that Sandy & Janet in the GA Department have taken on a greater workload and suggested increasing their compensation.

A motion to increase Janet’s pay .9% per hour and Sandy’s pay 1.1% per hour was made by Koshaba, seconded by Trustee O’Brien. Roll Call:

Trustee Busse – Aye  
Trustee Koshaba – Aye  
Trustee O’Brien – Aye  
Trustee Satern – Aye  
Supervisor Vanderweel – Aye

A motion to approve a \$50 stipend for Erika for her extra work handling GA checks was made by Trustee O’Brien, seconded by Trustee Satern. Roll Call:

Trustee Busse – Aye  
Trustee Koshaba – abstained  
Trustee O’Brien – Aye  
Trustee Satern – Aye

Supervisor Vanderweel – Aye

A motion to adjourn was made by Trustee Busse, seconded by Trustee Koshaba.  
Carried.

Adjourned at 8:48pm

Respectfully Submitted

Michael Sweeney  
Town Clerk