

**Regular Board Meeting of the Board of the Trustees of Elk Grove Township
Elk Grove Township Hall, 2400 S. Arlington Heights Road, Arlington Heights IL
October 26, 2015**

MINUTES

- I. Call to Order: Supervisor Sweeney call the meeting to order at 7:00 p.m.
- II. Trustee Appointment: The oath of office was administered to Robert Ingrassia by Clerk Busse
- III. Roll Call: Supervisor Sweeney and Trustees Koshaba, Satern, Niewiardowski and Ingrassia – Present
- In Attendance: Highway Commissioner Niewiardowski and Administrator Pioch
- IV. Public Comment: None
- V. Discussion and Action on Approval of Minutes: A motion to approve the Minutes from the September 28, 2015 Regular Board Meeting and the October 15, 2015 Executive Board Meeting was made by Trustee Koshba and seconded by Trustee Niewiardowski. Motion carried by voice vote.
- VI. Presentations:
- A. The Mesirow Financial representative presented healthcare policy options for Township personnel in 2016. The renewal deadline is December 1, 2015. Following discussion a motion was made by Trustee Koshaba and seconded by Trustee Satern to offer township personnel three insurance policy options in 2016:
- 1 G512PPO (Gold) with Township paying 90% of the premium of the individual and 50% of the 90% for dependents and a Township HSA/HRA Township contribution of \$2100 for individuals and \$4600 for families
 - 2 G513PPO (Gold) with the Township paying 100% of the premium for individuals and 50% of the 100% for dependents and a HAS/HRA Township contribution of \$2300 for individuals and \$4600 for families
 - 3 G512PPO (Gold) with the Township paying 100% of the premium for individuals and 50% of the 100% for dependents and a HSA/HRA Township contribution of \$2800 for individuals and \$5100 for families.

The motion carried by voice vote.

VII. Reports:

- A. Assessor – In a written report Assessor Caroseilli informed the board that with Chief Deputy Assessor Laurie Wagner on medical leave and with the prior departure of the department's other full time associate, the office is being staffed by Sandy Henmueller and contract employees. Assessor Carosielli will be interviewing candidates for a full time position on Monday, October, 26th. Assessor Carosielli also reported that she has completed her mandatory continuing education of 2015 to maintain her C.I.A.O. designation. The office served over 1900 residents in October.
- B. Highway Commissioner – In a written report Highway Commissioner Niewiardowski informed the board that the department recently completed the last tree and branch pickup in 2015. He also attended the Incident Response Seminar conducted by the Northern/Central Illinois Pipeline Association.
- C. Supervisor - Supervisor Sweeney informed the board of a Kids Snow Suit Drive that the Township is planning to run in partnership with School District 59 and Penske Automotive. He also noted that Administrator Pioch has been reaching out to local churches to identify interest on their part in coordinating social service programs/events with the Township. In a written report Supervisor Sweeney informed the board of General Assistance Emergency Assistance activity.
- D. Clerk – No report

VIII. Old Business – None

- IX. Approval of Payroll and Bills: A motion to approve the payment of bills as presented was made by Trustee Niewiardowski and seconded by Trustee Satern. The motion was carried by voice vote.

X. New Business:

- A. Township Health Care Insure for 2016 was addressed and approved above in Section VI-A.
- B. Proposed changes to the Elk Grove Township Employee Handbook were discussed. The changes were related to full-time and part-time employee pay for holidays. Several trustees asked that the Township attorney review the proposed pay provisions and provide a legal opinion. The issue was tabled until the November Board meeting.
- C. The Suburban O'Hare Commission (SOC) has asked its members to pay a Special Dues Assessment to fund Runway Impact Studies and current lobbying efforts. Elk Grove Township has been assessed a payment of \$5000. The Board discussed the history of the Township's involvement in SOC and the value of its work to the Township residents. A motion to pay the Special Dues Assessment of \$5000 was made by Trustee Satern and seconded by Trustee Ingrassia. The motion carried by voice vote.
- D. Supervisor Sweeney and Highway Commissioner Niewiardowski proposed the honorary naming of Crest Avenue for former Highway Commissioner Chuck V. Serchuk. Discussion followed. A motion was made to approve the honorary naming of Crest Avenue for Mr. Serchuk by Trustee Ingrassia and seconded by Trustee Niewiardowski. The motion carried by voice vote.
- E. The Township's IT consultant has recommended moving the Township's onsite exchange server installation to an offsite hosted exchange environment with appropriate backup. He is specifically recommending Office 365. The move should afford better system stability and

uptime, should make upgrades easier, and offers greater backup from Microsoft support engineers. A motion was made to both approve a new server to accommodate email migration to Office 365 and to migrate exchange email accounts to Office 365 Exchange Online by Trustee Koshba. The motion was seconded by Trustee Satern. The motion carried by voice vote.

- F. Fall maintenance work discovered damage to one of the Township's roof top HVAC units. The heat exchanger is cracked. Since the unit is 14 years old it was recommended by that the unit be replaced and not repaired. Five bids for replacing the unit were obtained. Five Star Heating is the low bidder. The equipment in their bid is comparable with the other bids. Checks made by Administrator Pioch to verify the quality of Five Star Heating's work were all positive. A motion to accept the Five Star Heating bid of \$8780 (with a 10% overrun provision for verifiable additional costs) for replacing the HVAC unit was made by Trustee Koshba and seconded by Trustee Satern. The motion carried on a voice vote.
- G. There was a discussion about advancing approved Township grant funds to agencies impacted by delays in State of Illinois bill and grant payments. No decision was made on the issue.

XI. Executive Session: None

XII. Adjourn: A motion to adjourn was made by Trustee Koshba and seconded by Trustee Satern. The motion carried by voice vote.

The meeting was adjourned at 8:21 p.m.

Respectfully submitted,



George Busse
Elk Grove Township Clerk