Regular Board Meeting of the Board of the Trustees of Elk Grove Township
Elk Grove Township Hall, 2400 S. Arlington Heights Road, Arlington Heights IL
November 23, 2015

MINUTES

I. Call to Order: Supervisor Sweeney call the meeting to order at 7:00 p.m.

II. Roll Call: Supervisor Sweeney and Trustees Koshaba, Satern, Niewiardowski and Ingraffia – Present

In Attendance: Clerk Busse, Highway Commissioner Niewiardowski and Administrator Pioch

III. Public Comment: None

IV. Discussion and Action on Approval of Minutes: A motion to approve the Minutes from the October 26, 2015 Regular Board Meeting was made by Trustee Satern and seconded by Trustee Niewiardowski. Motion carried by voice vote.

V. Presentations:

A. Veteran Services. Tim Heiney, a Vet Center Readjustment Counselor, provided a presentation of the services offered by the Vet Center located in Evanston Illinois. Tim also provides counseling/referral services every Wednesday evening from 9:00 a.m. to 5:30 p.m. in the Elk Township office. The services are available to any veteran who was deployed to a combat zone, suffered military related sex trauma, or to any family who suffered the loss of a military member. Readjustment Counselors provide individual, family and group counseling as well as referral services. Tim asked for the Board's and the communities' help in publicizing the availability of these services at the Vet Center and at the Township offices.

B. Insurance: Mesirow Financial Insurance Agent, Mike Alesia, presented proposals for Township property and casualty insurance and workers compensation insurance for 2016. Pricing in the property and casualty space has been stable due to a lack of significant catastrophes. The proposed property and casualty policy underwritten by the Illinois Counties Risk Management Trust (incumbent) will include a price increase of $114 or .25%. The small increase is largely the result of increased property valuations. The workers compensation insurance policy underwritten by the Illinois Public Risk Fund (incumbent) will also see only a slight cost increase of $507 which is less than 1%. The slight increase is due to light claim action.

C. Agency Update. The Township has provided Northwest Community Hospital with a grant for their Mobile Dental Clinic since the clinic's inception. The grant in 2015 is $40,000 which is the largest provided by any township. Karen Baker Provided and update of the Mobile Dental Clinic Program. Utilization has increased extensively year over year. Visits have risen from 2098 to 2560 and completed procedures has increased from $687,000 to $786,000. Part of this increase is attributed to the addition a seconded Elk Grove Township school, Robert Frost Elementary School, to the program. As can be expected operating costs have also risen from $347,000 to $374,000. An increase in the number of volunteers has offset some of the higher utilization costs but not all. Also, Dental Van repairs have increased as the van continues to age. A decision has been made to launch a capital campaign for the

purchase of a new van. A new van will reduce maintenance costs, reduce the number of down days needed for van repair, and improve the quality of treatment.

VI. Reports:

A. Assessor – In a written report Assessor Caroseilli informed the board that she has hired Annette White to fill the vacant Deputy Assessor positon. Along with her industry experience, Annette also brings valuable computer skills. Assessor Caroseilli reported that she has negotiated a lease with Konica Minolta for a much needed upgraded copier. She also noted that traffic into the office over the last month has largely consisted of certificates of error for seniors.473 residents were served in November.

B. Highway Commissioner – In a written report Highway Commissioner Niewiardowski informed the board that all Township vehicles and equipment have been prepared for winter. Seven truckloads of salt purchase through Cook County have been delivered. He noted that the semi-truck street parking problem on Township roads continues to grow. More Township businesses are complaining about how the parking on Township roads is blocking driveways and hindering deliveries. Niewiardowski also is concerned about damage to Township roads from semi-trailer landing gear sitting directly on asphalt. Finally, Niewiardowski reported on a meeting with United Airlines where the company discussed moving their headquarters back to Elk Grove Township from downtown Chicago.

C. Supervisor - In a written reports Supervisor Sweeney informed the board of General Assistance/Emergency Assistance activity and Transportation rides. He also provide and outline of an investment strategy utilizing laddered CD's for $2,000,000 of Township funds, $500,000 of General Assistance funds, $250,000 of Road and Bridge funds, and $500,000 of Sewer funds. Finally, he also discussed the report provided by Administrator Pioch on voting procedures. Pioch discussed voting procedures with the Township Attorney Jason Tremblay, who recommended that the Board use a roll call vote and not a voice vote for all financial and capital issues. Sweeney announced that this will be the new procedure going forward.

D. Clerk – No report

VII. Correspondence. It was noted by Supervisor Sweeney that articles appeared in the local press about the veteran counseling hours at the Township and about the Township snow pants and snow boots drive. Trustee Satern suggested that the Township issue a press release regarding the Mobile Dental Clinic Program and the addition of Robert Frost Elementary School to the program.

VIII. Old Business

A. Per the Board's request at the October Regular Board Meeting, the proposed changes to holiday pay for Township employees was reviewed. The two changes involved 1) Paying full time employees an over-time rate when work on holidays and 2) Paying a part time employee holiday pay when they do not work. After discussion Trustee Satern made a motion that all full time Town Fund or General Assistance employees approved to work on a holiday by the Supervisor receive pay at 1.5 times their normal rate. The motion was seconded by Trustee Koshaba. The motion passed on a 5-0 roll call vote. There was discussion regarding the paying of part time employees on holidays. It was decided that further clarification of the proposed change was need and the proposal was tabled.

IX. Approval of Payroll and Bills: A motion to approve the payment of bills as presented was made by Trustee Niewiardowski and seconded by Trustee Ingraffia. The motion was passed on a 5-0 roll call vote.

X. New Business:

A. Annual Township Tax Levy Ordinances.

a. Ordinance 2015-1 (Town Fund and General Assistance) was discussed. Supervisor Sweeney proposed three options 1) the same levy as 2014, 2) an extended amount, or 3) and extended amount plus CPI. Sweeney recommended that the levy remain the same as last year. A motion was made by Trustee Koshaba and seconded by Trustee Niewiardowski to keep the same levy as 2015. The motion passed on a 5-0 roll call vote.

b. Ordinance 2015-2 (Road District) was discussed. Supervisor Sweeney proposed the same three options as he did or the Town Fund and General Assistance levy. Highway Commissioner Niewiardowski recommended that the levy remain the same as 2015. A motion was made by Trustee Satern and seconded by Trustee Ingraffia to keep the same levy as 2015. The motion passed on a 5-0 roll call vote.

B. 2016 TRIP Transit Grant and Service Agreement. This agreement involves transportation provided to township residents to travel outside of the Township borders. The agreement is managed by PACE. There are no changes. A motion was made by Trustee Satern and seconded by Trustee Niewiardowski to approve the 2016 TRIP Transit Grant and Service Agreement. The motion passed on a 5-0 roll call vote.

C. Accelerated Agency Funding Payments. Administrator Pioch explained the Palatine process for accelerating payments to agencies requesting such. He noted that he has received no requests for accelerated payments from any agencies receiving Elk Grove Township grants. Supervisor Sweeney also indicated his concern about setting a precedence that would create later problems. After discussion no action was taken.

D. Capital Equipment Replacement Worksheet. Supervisor Sweeney reported that the worksheet was still being compiled and was not ready for discussion.

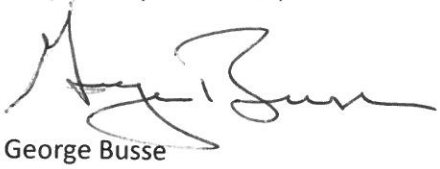
E. Meyers Place. Trustee Satern reported on her participation in the Meyers Place open house. She noted that on the first floor of the building, Kenneth Young Center was offering on a 24/7 basis (except for Christmas) two mental health programs – a Mental Health Drop-in Center and Screening, Assessment and Support Services.

XI. Executive Session: None

XII. Adjourn: There being no further business, a motion to adjourn was made by Trustee Koshaba and seconded by Trustee Satern. The motion carried by voice vote.

The meeting was adjourned at 8:17 p.m.

Respectfully submitted,



George Busse
Elk Grove Township Clerk