

# COOK COUNTY ASSESSOR

JOSEPH BERRIOS



COOK COUNTY ASSESSOR'S OFFICE  
118 NORTH CLARK STREET, RM 320  
CHICAGO, IL 60602  
PHONE: 312.443.7550  
WWW.COOKCOUNTYASSESSOR.COM

## 2015 TAXPAYER EXEMPTION APPLICATION

Property Index Number(s)

Property Index Number(s)

Daytime Phone Number

Owner / Taxpayer

Property Address

City State Zip

### 2015 HOMEOWNER EXEMPTION

You must include a copy of a recent property tax bill and a copy of one of the following valid forms of residency with this application: an Illinois Driver's License *OR* an Illinois Identification (ID) Card.

As owner of the above property, I hereby apply for the Homeowner Exemption. I affirm by signature that this property was occupied by its current or previous owner as a principal residence as of January 1, 2015. I understand that it is against the law to provide false information on this Homeowner Exemption application.

Applicant's Signature

Date

### 2015 SENIOR CITIZEN EXEMPTION

You must include a copy of a recent property tax bill and a copy of one of the following valid forms of proof of age and residency with this application: an Illinois Driver's License *OR* an Illinois Identification (ID) Card.

**NOTE:** Individuals using forms indicating a different name must demonstrate a connection to the current name by including a copy of a marriage certificate or other supporting documents. Owners of Cooperative Apartments must also submit a copy of their Stock Certificate, Occupancy or Trust Agreement.

I affirm that I was born in **1950** or earlier, or my spouse was born in **1950** or earlier. I further affirm that myself or my spouse is liable for payment of the taxes and that this property was occupied by its current or previous owner as a principal residence.

Date of Occupancy

Date of Birth

Applicant's Signature

Date



## OCCUPANCY AFFIDAVIT

Affiant's Name: \_\_\_\_\_ Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_ Phone #: (\_\_\_\_) \_\_\_\_\_

Relationship to owner of property: \_\_\_\_\_  
(neighbor, roommate, relative, friend, etc.)

I, \_\_\_\_\_, do hereby state under oath as follows:  
(Affiant's name)

The property commonly known as \_\_\_\_\_  
(property address, city, state and zip code)

identified by property index number(s) \_\_\_\_\_

was occupied by \_\_\_\_\_, who was known to me to be the

owner of the property, as his/her principal residence from \_\_\_\_\_ to \_\_\_\_\_.  
(date) (date)

The facts that I have stated in this affidavit are true and based on my own personal knowledge.

SUBSCRIBED AND SWORN TO ME THIS

\_\_\_\_\_  
(Signature of Affiant)

\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_  
(Notary Public)

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**Homeowner Exemption  
Certificate of Error Application**

\_\_\_\_\_  
C/E Year

\_\_\_\_\_  
C/E Number

\_\_\_\_\_  
Property Index Number(s)

\_\_\_\_\_  
Owner / Taxpayer

\_\_\_\_\_  
Property Street Address

\_\_\_\_\_  
Owner's Mailing Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Township

\_\_\_\_\_  
Daytime Phone Number

*If property is prorated, please submit a separate application for each PIN.*

As an owner of the above property, I hereby apply for the Homeowner Exemption for the Certificate of Error tax year listed above. I affirm by my signature that this property was occupied by its current owner or previous owner as a principal residence as of January 1 of said Certificate of Error year. I understand that it is against the law to provide false information on this Homeowner Exemption Application.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**IMPORTANT: THIS IS AN APPLICATION ONLY**

*You will be notified by mail as to the disposition of the application.*

*All inquiries should be made to the Taxpayer Information Department at (312) 443-7550.*

*Please note: If the property is new construction, please contact our office for more information.*

**FOR OFFICE USE ONLY**



## Homeowner Exemption Certificate of Error Requirements

The Homeowner Exemption Certificate of Error is available to residential property that did not receive a Homeowner Exemption for the year in question. The property is required to have been occupied as the current or previous owner's principal place of residence as of January 1 of the year in question. The Assessor's Office can issue the Homeowner Exemption Certificate of Error **for at least three years prior to the current tax year.** The requirements for applying for the Homeowner Exemption Certificate of Error are as follows:

1. You must complete a *Homeowner Exemption Certificate of Error Application* for each year you are seeking a Certificate of Error. Applications can be picked up at the Assessor's Office or you can call the Taxpayer Services Department at (312) 443-7550 and we will be happy to send you the appropriate application(s).
2. In order to verify that the property was owner-occupied during the tax year in question, we must have documentation to support your application. **You must submit a photocopy of a current Illinois state I.D. or Driver's License that shows the address of the property for which you are applying and one of the following (if you are submitting your application in person, you may bring the original and the Assessor's Office staff will make the photocopy):**
  - (a) a *driver's license, state I.D or Matricula Consular* (I.D issued by Latin American country's consulate) showing your address as the property address, issued prior to the earliest year for which you are applying for a Certificate of Error;
  - (b) a *voting record* from the tax year(s) for which you are applying for a Certificate of Error;
  - (c) a *phone bill or a letter from the phone company* (indicating the date of phone installation) showing your name and address, from the beginning of the tax year(s) for which you are applying for a Certificate of Error;

***If (a), (b), or (c) is not available, a notarized affidavit from one person with personal knowledge (not the owner), stating that the property was owner-occupied on January 1<sup>st</sup> of the year(s) for which you are applying for a Certificate of Error. In addition, a current Illinois State I.D. or Driver's License showing the property's address is still required when submitting an affidavit.***

Once you have submitted the appropriate application and documentation and they are approved, your Certificate of Error will be issued. A letter will be sent that verifies that the Certificate of Error has been certified. This letter will provide information about obtaining a refund, if one is warranted. Any inquiries should be made to the Taxpayer Services Department at (312) 443-7550.