Regular Board Meeting of the Board of the Trustees of Elk Grove Township
Elk Grove Township Hall, 2400 S. Arlington Heights Road, Arlington Heights IL
February 22, 2016

MINUTES

I. Call to Order: Supervisor Sweeney called the meeting to order at 7:02 p.m.

II. Roll Call: Trustees Ingraffia, Koshaba, Niewiardowski and Satern Present. In Attendance: Assessor Carosielli, Highway Commissioner Niewiardowski, and Administrator Pioch.

III. Public Comment: None

IV. Discussion and Action on Approval of Minutes: A motion to approve the Minutes from both the January 25, 2016 Regular Board Meeting and Special Board Meeting was made by Trustee Satern and seconded by Trustee Niewiardowski. Motion carried by voice vote.

V. Presentations:

A. Eagle Scout Project Proposal – Day Care Building: Eagle Scout candidate Jacob Glorioso from Troop 196 St. Peter's Church presented his proposed project for the Day Care Center building. Jacob explained his project was to remove from select planting areas the old bushes and replace them strategically so the sidewalks and corresponding planting areas would keep people on the sidewalks instead of cutting through the planting areas. Jacob also proposed to spruce up the Day Care sign that is close to the street by painting/staining it in order to preserve the wood and to add a smaller sign at the bottom that would provide contact information. Jacob advised that he would like to start the project in late spring or early summer, that it would take approximately four (4) days to complete and that he would provide a more detailed plan later. A Motion was made by Trustee Koshaba and seconded by Trustee Satern to approve Eagle Scout Glorioso's proposal. Motion carried by voice vote.

B. Day Care Update: Annette Capuani (Day Care Director) provided a status update regarding the various programs that the Day Care had recently been involved with including a Hearing Screening that found one child with a problem. They will be holding their Parent/Teacher conferences where the parents have the opportunity to provide requests for changes. Little Caesars fundraiser is coming up. Annette also mentioned that their site has been accredited for Early Learning Leaders by NAC (National Accreditation Commission) since 1990. Accelerate Illinois is a statewide rating scale for Day Care providers. Their current rating is "Silver".

C. Youth Services Update: Youth Services employees provided a PowerPoint update that recapped the results from 2015 and their goals for 2016.

D. Suburban Primary Health/Access to Care: Venoncia Bate (CFO) explained that the Agency is a primary care safety net for individuals that are in need. They are requesting $33,000 to enroll 42 additional eligible uninsured and under-insured residents into the Access to Care program. Last year they served 238 clients from Elk Grove Township. Venoncia advised that they do not receive any funds from the state of Illinois. They receive most of their funds from Cook County, but have had their funding cut from $3.0 million to $1.5 million. When asked which healthcare network Access to Care clients would interface with answered Alexian Brothers.

VI. Reports:

A. Assessor: Assessor Carosielli informed the Board that last Thursday (February 18th) the Assessor's office held an Outreach for Veterans with about 20 Vets attending. She also submitted a written report that complimented her verbal report.

B. Highway Commissioner: Highway Commissioner Niewiardowski provided a verbal report noting that he is currently working with Dan Creaney Company regarding the road conditions on Stanly Street and Lincoln/Martha that are caused by the freeze-thaw cycles.

C. Supervisor: Supervisor Sweeney provided the Board with General Assistance/Emergency Assistance activity, a recap of Transportation rides in the month of January and the January Financial reports then asked if there were any questions or comments. None.

VII. Correspondence: None

VIII. Old Business:

A. Northwest Community Health Care Dental Van Donation Proposal: Supervisor Sweeney explained the Memo regarding this subject that framed the current Dental Van being in Elk Grove Township 33% of the time and the need for it to be replaced by the hospital at a cost of $403,000. Supervisor Sweeney asked the Board to provide an additional investment of $50,000 to this program from the current fiscal budget to ensure the continued availability of this resource to the Elk Grove Township residents. A motion was made by Trustee Niewiardowski and seconded by Trustee Satern to approve the $50,000 donation. Motion was passed via call vote 5-0.

B. Township Properties Appraisals: A PowerPoint that provided information for each of the Township's three (3) properties and their corresponding appraised values was presented and questions from the Board Members were answered.

IX. Approval of Payroll and Bills: A motion to approve the payment of bills as presented for Town Fund, General Assistance, Road District and Sewer funds was made by Trustee Satern and seconded by Trustee Niewiardowski. The motion was passed on a 5-0 roll call vote.

X. New Business:

A. CCSD 59 Administration Building: A PowerPoint that provided information about the CCSD 59 building was presented and questions from the Board Members were answered. The current Township offices have served the Township well for more than 60 years, but currently it is becoming very difficult to find space to expand the Food Pantry and to provide office space for other programs (and people) that the Township may need in the future. A motion was made by Trustee Satern and seconded by Trustee Ingraffia that authorizes the Township Supervisor and Board of Trustees to move forward with discussion of the possible purchase of the CCSD 59 building. The motion was passed on a 5-0 roll call vote.

B. Town Hall Mural Proposal: A PowerPoint that showed the vision of the proposed Mural for the Town Hall was presented and an explanation provided that the mural would integrate the Township's history through a series of photographs that would be surrounded by a mural painted on the wall. After some discussion of the subject a motion was made by Trustee Ingraffia and seconded by Trustee Niewiardowski to Table the subject until the March 28th Board Meeting. Motion carried by voice vote.

C. Annual Town Meeting: Supervisor Sweeney referred the Trustees to the Proposed Annual Town Meeting Agenda. A motion was made by Trustee Koshaba and seconded by Trustee Satern to approve the proposed Agenda. Motion carried by voice vote.

D. Revised Township Logo: Supervisor Sweeney explained that the Township logo was reviewed and a suggestion was made to revise the tag line within the logo from "Continuing the Tradition" to something that more accurately projects a current theme of "Empowering People Through Community". He went through the PowerPoint and showed how each step was developed, including six (6) stars being added that represent the Township and each one of the

Municipalities that are located within the Township. Two (2) versions of the logo will be developed: one that is a circle and another that is horizontal that does not show the words "Elk Grove Township" above the circle, but is located to the right instead. The different logos would be used for different purposes such as on letterhead versus on a clothing item or banner, etc. A motion was made by Trustee Koshaba and seconded by Trustee Satern. The motion was passed on a 5-0 roll call vote.

E. Policy for Purchasing Approval Authority: A proposed Policy was presented that would set the Supervisor's authority to purchase goods and services for the operation of the Township. After some Board Member discussion a revision was proposed that would amend the first paragraph of the Policy and would read in total, "The Township Supervisor shall have the authority to purchase goods and services required for the proper operation of the Township up to an amount of $10,000, within remaining budget authority." Trustee Koshaba made a motion that was seconded by Trustee Satern to approve the proposed Policy, as amended. The motion was passed on a 5-0 roll call vote.

XI. Executive Session: A Motion was made by Trustee Koshaba and seconded by Trustee Satern to adjourn from the Regular Session at 8:35 p.m. for discussing employee compensation. The motion was passed on a 5-0 roll call vote.

A Motion was made by Trustee Koshaba and seconded by Trustee Satern to reconvene into Regular Session at 9:04 p.m.

A. Action on Matters from Executive Session:

1. Employee Compensation: A motion was made by Trustee Koshaba and seconded by Trustee Satern to approve for Township employees (exclusive of Assessor and Highway department) a 2% base pay increase with the potential for 1%-3% additional merit increase. The metrics for the merit increases will be approved by the Board of Trustees by the fiscal month-end/year-end (March 31st). An increase that totals more than 5% will require Board approval. The motion was passed on a 5-0 roll call vote.
2. A motion was made by Trustee Koshaba and seconded by Trustee Satern to approve an increase for the Township Administrator in the amount of $5,000. The motion was passed on a 5-0 roll call vote.

XII. Adjourn: There being no further business, a motion to adjourn was made by Trustee Koshaba and seconded by Trustee Satern. The motion carried by voice vote.

The meeting was adjourned at 9:08 p.m.

Respectfully submitted,

George Busse
Elk Grove Township Clerk