Regular Board Meeting of the Board of the Trustees of Elk Grove Township
Elk Grove Township Hall, 2400 S. Arlington Heights Road, Arlington Heights IL
March 28, 2016

MINUTES

I. Call to Order: Supervisor Sweeney call the meeting to order at 7:02 p.m.

II. Roll Call: Supervisor Sweeney and Trustees Koshaba, Satern, and Niewiardowski – Present
In Attendance: Highway Commissioner Niewiardowski and Administrator Pioch

III. Public Comment: None

IV. Discussion and Action on Approval of Minutes: A motion to approve the Minutes of the Special Board Meeting on February 17, 2016; the Regular Board Meeting on February 22, 2016; the Special Board Meeting on February 22, 2016; and the Executive Session on February 22, 2016 was made by Trustee Satern and seconded by Trustee Niewiardowski. Motion carried by voice vote.

V. Presentations: None

VI. Reports:

A. Assessor: Assessor Caroselli submitted a written report and summarized the highlights for the Board. She informed the Board that her office has been notified by the Cook County Assessor's Office that they will be able to start taking triennial tax reassessment appeals on May 5th. Her office will be able to continue to take appeals through June 6th. She also reported that her office has scheduled two Tax Appeal Educational Sessions for township taxpayers in connection with the Cook County staff on Monday, May 16th and Wednesday, June 1st. Her staff will be available at these sessions to file appeals. Also, depending on appeal volumes, she may open her office one or two Saturday mornings during the appeal period to accommodate the demand. Finally, Assessor Caroselli informed the Board that she and Deputy Assessor Laurie Wagner will be attending the Illinois Property Assessment Institute March workshop in Normal, IL to begin work on their 2016 cycle continuing education requirements

B. Highway Commissioner: Commissioner Niewiardowski reported that he has received approval from the county to dedicate a road in unincorporated Elk Grove Township to former Highway Commissioner Chuck Serchuk. He already has Township Board approval. More details will follow.

C. Supervisor: In a written reports Supervisor Sweeney informed the Board of General Assistance/Emergency Assistance activity and Transportation rides in the month of February. He also reported that the township is close to an agreement with the Village of Mount Prospect regarding the suit filed by a resident regarding repairs on Addison Court Road.

D. Clerk: Clerk Busse reported that he will not be at the April Township Annual Meeting due to a work conflict and that he will officially designate Administrator/Deputy Clerk Pioch to represent him at the meeting.

VII. Correspondence. None

VIII. Old Business:

A. Town Hall Mural Proposal. Discussed but not acted upon.

B. Township Building. Supervisor Sweeney provide the Board with his thoughts on the direction that the Township could take regarding township buildings and property. School District 59 voted to build on their property in Elk Grove Township rather than on their property on Arlington Heights Road in the Village of Arlington Heights. Supervisor Sweeney had been interested in buying the existing District 59 building if the District built a new facility on the connected property and a "government campus" could be created. Since a "campus" is no longer feasible and the Village has expressed a strong interest in developing the property, Supervisor Sweeney believes the Township should no longer consider purchase of the District 59 building. However, he believes the discussion surrounding the potential acquisition of the District 59 building has opened the door for a more in depth analysis of what the Township could or should do with its properties going forward. The current township building is old and in need of major repairs. The Township Youth Services building is next to a major new commercial development and the developer has expressed interest in buying the township property. The Day Care Center in Elk Grove is an older building and in a prime residential location. Supervisor Sweeney and Administrator Pioch have met with several commercial real estate brokers to gather information and consider options. Options include the repair and upgrading of current facilities or the sale of property and the purchase, building or lease of new facilities. With a changing Township governmental focus and role these later options may prove cost efficient and beneficial. Supervisor Sweeney suggested that a commercial real estate broker be invited to attend a Township Board meeting to discuss ideas an options with the full Board. The Board agreed and Supervisor Sweeney will arrange for a commercial real estate broker to attend one of the next regular board meetings.

IX. Approval of Payroll and Bills: A motion to approve the payment of bills as presented was made by Trustee Niewiardowski and seconded by Trustee Satern. The motion was passed on a 4-0 roll call vote.

X. New Business:

A. Server Migration Cost Overrun. Administrator Pioch provided a written explanation of the cost overrun for the Township server upgrade and migration. The overrun was $1,427.50. A motion was made by Trustee Satern and seconded by Trustee Koshaba approving the payment of the additional cost. The motion was passed on a 4-0 roll call vote.

B. Summer Intern. Supervisor Sweeney reported that Northern Illinois University approached him about the Township hiring a student intern for the summer. The University would propose a candidate for the position and the Township would have final selection approval. Trustee Sweeney believes this program would be beneficial for both the University, Township and student and recommended Board approval of a one year test program. He proposed that one intern be hired for 35 hours a week for nine weeks at a salary of $10/hour. The intern would report to Administrator Pioch. Supervisor Sweeney asked for final authority in selecting the intern. After discussion, Trustee Koshaba made a motion approving the hiring of one student intern from NIU for the summer of 2016 for the length of time and salary recommended by Supervisor Sweeney. The motion was seconded by

Trustee Satern and was passed on a 4-0 roll call vote. A second motion was made by Trustee Koshaba and seconded by Trustee Satern to give Supervisor Sweeney the authority to make the 2016 intern selection. The motion carried on a voice vote

C. Township Bus Rider Parameter Change. Supervisor Sweeney submitted a written recommendation to change the parameters for Township Bus ridership. Currently the Township Bus Service program provides rides to Seniors 55 years of age or older. Supervisor Sweeney suggested that there is a significant population of permanently and temporarily disabled residents under the age of 55 who are currently excluded from utilizing the Township Buses and who would benefit immensely from participation in the program. He is recommending permanent and temporarily disabled Township residents 18 years of age or older who have completed the standard Township Bus Service application and have a Township disability verification form signed by their doctor be permitted to participate in the Township Bus Service program. A motion was made by Trustee Koshaba and seconded by Trustee Satern to change the parameters for the Township Bus Service as recommended by Supervisor Sweeney. The motion was passed on a 4-0 roll call vote.

D. Ordinance #2016-01 Township/General Assistance and Sewer Budget. There was a short discussion of the Township/General Assistance and Sewer Budget. A motion was made by Trustee Koshaba and seconded by Trustee Satern to approve Ordinance #2016-01 Township/General Assistance and Sewer Budget with a modification for simplifying the accounting entries for financials regarding the Day Care Center. The motion was passed on a 4-0 roll call vote.

E. Ordinance #2016-02 Road District Budget. After a short discussion motion was made by Trustee Koshaba and seconded by Trustee Satern to approve Ordinance #2016-02 Road District Budget. The motion was passed on a 4-0 roll call vote.

XI. Executive Session: None

XII. Adjourn: There being no further business, a motion to adjourn was made by Trustee Koshaba and seconded by Trustee Satern. The motion carried by voice vote.

The meeting was adjourned at 7:52 p.m.

Respectfully submitted,

George Busse
Elk Grove Township Clerk