Regular Board Meeting of the Board of the Trustees of Elk Grove Township
Elk Grove Township Hall, 2400 S. Arlington Heights Road, Arlington Heights IL
June 27, 2016

MINUTES

I. Call to Order: Supervisor Sweeney called the meeting to order at 7:01 p.m.

II. Roll Call: Trustees Koshaba, Satern, Niewiardowski and Ingraffia – Present. Supervisor Sweeney - Present. In Attendance: Administrator Pioch

III. Public Comment: None

IV. Discussion and Action on Approval of Minutes: A motion was made by Trustee Koshaba and seconded by Trustee Satern to approve the Regular Board Meeting minutes of May 23, 2016. The motion carried by voice vote.

V. Presentations.

A. SCGroup. Steve Stoner of SCGroup reported that his team has been inspecting and evaluating the Township's existing properties. Starting June they will begin identifying current and future Township facility needs. They will begin the process with a series of interviews with elected Township officials and employees. Administrator Pioch will coordinate the interview schedule. SCGroup plans to have the interviews completed by the end of August.

B. Eagle Scout Presentation. Jacob Glorioso of Boy Scout Troop 196 St. Peters Lutheran School Schaumburg, IL made a presentation on his Eagle Scout Project which focused on enhancing the appearance of the Township Daycare Center Building in Elk Grove Village through updated landscaping and repairs to the Center's sign. Following the completion of his presentation he was thanked on behalf of the Board by senior Trustee Koshaba for the substantial improvements that he and his team made to the exterior of the Day care Center Building. His planning and hard work were greatly appreciated.

VI. Reports.

A. Assessor. Assessor Caroselli submitted a written report. Phase I of the Triennial Reassessment ended on June 6th. During the thirty days that the Assessor's office was open to assist Township residents in reviewing and, if desired, appealing their property tax assessment the Assessor's staff has 1924 walk-ins. 580, phone calls returned and 1517 appeals filed. The staff hosted two outreach programs, a TOCC seminar and was open for service on two Saturdays. July 1 will start a month another month of heavy traffic with the mailing of the Second Installment Tax Bills. Historically this means the filing of hundreds of certificates of error because of dropped exemptions. It is anticipated that the Board of Review appeals will be in late August or early September but the official dates have not yet been released. Additional contract workers will likely need to be hired to manage the Board of Review appeal volume.

B. Highway Commissioner. Commissioner Niewiardowski submitted a written report. The Chares V. Serchuk honorary road signs have been installed on Crest Ave. Also the flood

water retention holding pond on Lincoln/Marth Streets has been experiencing electrical problems and outside service has had to be called.

C. Supervisor. In a written reports Supervisor Sweeney informed the Board of General Assistance/Emergency Assistance activity and Transportation rides in the month of April. He also provided the Board with the May Township Employment Support Report and Financial Reports. He noted that as part of the Township Employment Support Program free career seminars are being held on select Thursdays each month through the remainder of the year (except July & December) in the Township Hall from 10:30 a.m. through 12:00 p.m.

VII. Correspondence. None

VIII. Old Business. The Township Summer Intern, Kiran Gill, was introduced by Administrator Pioch. Ms. Gill graduated this spring with an undergraduate degree in political science from Northern Illinois University. She has been accepted in the University of Illinois Law program where she will begin her studies this fall. Administrator Pioch briefed the Board on Ms. Gill's work since she started her internship on May 23. After a period of orientation with each department, Ms. Gill was assigned responsibility for drafting a Township Orientation Presentation, putting together a Township Services Brochure and developing an updated Township Mission Statement for the Board's review. The internship runs through the end of July. Both Supervisor Sweeney and Administrator Pioch expressed their interest in continuing the Summer Internship Program next summer.

IX. Approval of Payroll and Bills. A motion to approve the payment of bills as presented was made by Trustee Satern and seconded by Trustee Niewiardowski. The motion was passed on a 5-0 roll call vote.

X. New Business.

A. Resolution 2016-02RD (Addison Court Intergovernmental Agreement with Mount Prospect) Supervisor Sweeney asked for a motion to approve the resolution. The IGA contains three primary provisions 1) the Village and the Township agree to share the cost for bringing the Addison Court roadway up to code at cost to the Township of no more than $250,000; 2) the Village will initiate and coordinate the work to repair and recondition the roadway; and 3) the Village agrees to assign the Township, for 10 years, responsibility for maintaining the roadway in "a reasonable condition such that it can be used as intended by the public". A motion was made by Trustee Satern and seconded by Trustee Ingraffia to approve the resolution. The motion was passed on a 5-0 roll call vote.

B. Ordinance 2016-03 (Prevailing Wage – Town Fund) Supervisor Sweeney asked for a motion to approve the Prevailing Wage Ordinance for the Town Fund. A motion was made by Trustee Ingraffia and seconded by Trustee Satern. The motion passed on a 4-1 roll call vote.

C. Ordinance 2016-04RD (Prevailing Wage – Road District) Supervisor Sweeney asked for a motion to approve the Prevailing Wage Ordinance for the Road District. A motion was made by Trustee Ingraffia and seconded by Trustee Satern. The motion passed on a 4-1 roll call vote.

D. Township Mission Statement. Supervisor Sweeney passed out a draft updated Township Mission Statement for the Board's review. The draft Mission Statement was compiled by Intern Gill and edited by Supervisor Sweeney. After a short discussion it was decided to table the issue until the next Board meeting in order to give Board members additional time to review the statement.

XI. Executive Session. Supervisor Sweeney asked for a motion to adjourn to Executive Session for the purpose of discussing real estate negotiations regarding the sale of Township property at 401 W. Golf Road, Mount Prospect, IL. A motion was made by Trustee Ingraffia and seconded by Trustee Satern. The motion passed on a voice vote at 7:42 p.m.

XII. Reconvene Regular Board Meeting. The Regular Elk Grove Township Board Meeting was reconvened at 8:27 p.m. A roll call was taken with Supervisor Sweeney and Trustees Koshaba, Satern, Niewiardowski and Ingraffia present. Also present was Administrator Pioch.

XIII. Approval of Settlement. A settlement of claims, dismissal of the lawsuit by Monti & Associates and the actions required by Village of Mount Prospect and Township in regard to Addison Court has been agreed upon by all parties involved. A motion was made by Trustee Koshaba and seconded by Trustee Satern to approve the settlement agreement. The motion passed on a 5-0 roll call vote.

XIV. Adjourn: There being no further business, a motion to adjourn was made by Trustee Koshaba and seconded by Trustee Saturn. The motion carried by voice vote. The meeting was adjourned at 8:29 p.m.

Respectfully submitted,

George Busse
Elk Grove Township Clerk