

**Committee Meeting of the Whole - Board of the Trustees of Elk Grove Township
Elk Grove Township Hall, 2400 S. Arlington Heights Road, Arlington Heights IL
January 6, 2018**

MINUTES

- I. Call to Order: Supervisor Sweeney called the meeting to order at 9:30 a.m.
- II. Roll Call: Trustees Satern, Niewiardowski, Ingraffia & Supervisor Sweeney – Present. In Attendance: Deputy Clerk/Administrator Pioch.
- III. Public Comment: None
- IV. Discussion of Elk Grove Township Day Care Voucher Program Framework and Operations: Supervisor Sweeney apologized for the change of the meeting date, but due to the holidays and the closing of the Township real estate the Agenda for the meeting was delayed, which delayed the ability to hold the public meeting without the proper 48-hour notice to the public.

Supervisor Sweeney advised the Board that he had received a phone call from Elk Grove Village Mayor Craig Johnson the day before this meeting and that the Township building at 711 Chelmsford Lane in Elk Grove Village that is in the process of being swapped with the Village's building at 600 Landmeier Road in Elk Grove Village may be sold to the Elk Grove Village Park District instead of another entity, as was originally being considered by the Village.

Supervisor Sweeney further commented that it was his understanding from the phone call that the Village would be considering next steps in the sale of the building to the Elk Grove Park District and that the Park District was considering operating a Day Care in the building through the end of December 2019. The Supervisor further commented that today's meeting conversation should start with the current Day Care attendees remaining with the current Day Care provider at "711" based upon what the Village Board decides at their Tuesday meeting. The Township's Voucher program after the sale would be to individual families that are in-need and not to the Elk Grove Township Community Day Care, in other words there would not be a large block grant. If the above details end up being put in place the Township could skip the step of having to place current families at another Day Care because they could remain at "711" if they desired. Guidelines would however be required for any new families that would come into the program, or if there were existing families that wanted to go to another Day Care.

There were no objections from the Trustees in attendance to wait until after Tuesday's Elk Grove Village meeting to continue with Elk Grove Township voucher program discussions and next steps in the process.

Supervisor Sweeney then turned the floor over to the Elk Grove Township Community Day Care Executive Director, Annette Capuani, to distribute information from the State of Illinois (Child Care Application, Child Care Redetermination, Payment Rates for Child Care Centers and Important Parent Co-Payment Information) that she had prepared for the meeting. Ms. Capuani advised that she would help with the Elk Grove Township Voucher program any way she could and explained the process and documentation mentioned above, including the following:

1. The first thing a family has to do is to submit an application which is partially completed by them and partially completed by the Day Care facility.
2. The family will then receive an Access letter from the State once approved.
3. Every six (6) months, or whenever there is a change in work or family status, (family responsible to communicate this type of information to the State) the family is required to complete a "Redetermination" form.

4. Five (5) months into the child's participation the Day Care facility begins a follow-up status with the family to determine if the "Redetermination" has been granted by the State.

Ms. Capuani also advised that the State of Illinois has new qualifications that require Day Care staff to meet in order to take children that are being subsidized by the State.

- V. Adjourn: There being no further business, a motion to adjourn was made by Trustee Satern and seconded by Trustee Niewiardowski. The motion was carried by voice vote. The meeting was adjourned at 9:53 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Paul Pioch".

Paul Pioch - Elk Grove Township Deputy Clerk for
George Busse - Elk Grove Township Clerk George Busse